

2020.04.23 [Position Openings] Ming Chuan University announces 1  
Special program and 4 part-time teaching positions  
(Application Deadline: 2020/5/10)

1. Unit:  
English Language Center
2. Job Title and Number of Candidates
  - (2.1) 1 special program instructors or professors
  - (2.2) 4 part-time instructors or professors
3. Location:  
Shih-Lin District (Taipei), Gui-Shan District (Taoyuan), (Kinmen: Jin-Sha Township)
4. Education:  
MA or PhD in one of the following fields (Minimum requirement is a master's degree)
5. Fields of Specialty:  
TESOL, Linguistics or related areas
6. Application Materials Required:
  - (1) Curriculum Vitae including the following content
    - 1.1 Education background and work experience
    - 1.2 Research/Study field/Course taught
    - 1.3 Publication list (within the last 5 years)
  - (2) A copy of PhD certificate and/or MA certificate (Diplomas awarded abroad should be verified by Taipei Economic and Cultural Office)
  - (3) A copy of PhD and/or MA official transcript (Diplomas awarded abroad should be verified by Taipei Economic and Cultural Office)
  - (4) A copy of teaching certificate (if any)
  - (5) A copy of ARC for non-ROC citizens (valid until July 31, 2021)
  - (6) A copy of passport for non-ROC citizens
  - (7) A copy of Work Permit for non-ROC citizen (if applicable)
  - (8) Other supplemental documents for review (certificates or documents of teaching experience in English language, awards, or patents)
7. Application Deadline: **2020/05/10** (by postmark)
8. Mailing Address:  
Ms. Wen-Hui Wang  
Human Resource Division, Ming Chuan University  
250 Zhong Shan N. Rd., Sec. 5, Taipei 111, Taiwan  
(Write "Seeking Special program /Part time teaching position" on the envelope.)

9. Contact:

Alison Duh

886-2-2882-4564 ext.2331

tyduh@mail.mcu.edu.tw

10. Notes:

(1) Announcement of Personal Information Collection and Usage Agreement:

The information collected in response to this recruiting advertisement is only for the purposes of administrative processing of recruitment affairs. Information is processed according to Ming Chuan University (MCU) information maintenance and security management regulations and shall not be disclosed or provided to any third party without prior consent, nor transferred for any other uses (For more details on personal information management, please refer to MCU Guidelines for Personal Information Protection Management and MCU Personal Information Management System at URL <http://pims.mcu.edu.tw>).

(2). Application materials will not be returned.

(3). Only short listed candidates will be contacted for interview.

(4). If you have any questions, please contact English Language Center office.

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