

2020.12.08 [Position Openings] Ming Chuan University announces 5 part-time teaching positions
(Application Deadline: 2020/12/28)

1. Unit:
English Language Center
2. Job Title and Number of Candidates
5 part-time instructors or professors
3. Location:
Shih-Lin District (Taipei), Gui-Shan District (Taoyuan)
4. Education:
MA or PhD (The degree with English or TESOL related field is the minimum requirement.)
5. Fields of Specialty:
 - (a) TESOL/ TESFL
 - (b) Know how to use Teams & Moodle
6. Application Materials Required:
 - (1) Curriculum Vitae including the following content
 - a. Education background and work experience
 - b. Research/Study field, Courses taught
 - c. Papers Published in the last 5 years
 - (2) Copies of both certificate and transcript for MA and/or PhD (Highest-level diploma awarded abroad should be verified by Taipei Economic and Cultural Representative Office“TECRO”, same as the transcript)
 - (3) A copy of ARC for non-ROC citizens (valid until July 31, 2021)
7. Application Deadline:
December 28, 2020 (by postmark)
8. Mailing Address:
Ms. Wen-Hui Wang 王文惠
Human Resource Division, Ming Chuan University
250 Zhong Shan N. Rd., Sec. 5, Taipei 111, Taiwan
(Write “Part time teaching position” on the envelope.)
9. Contact:
Alison Duh 杜彤雲
886-2-2882-4564 ext.2331
tyduh@mail.mcu.edu.tw

10. Notes:

(1) Announcement of Personal Information Collection and Usage Agreement:

The information collected in response to this recruiting advertisement is only for the purposes of administrative processing of recruitment affairs. Information is processed according to Ming Chuan University (MCU) information maintenance and security management regulations and shall not be disclosed or provided to any third party without prior consent, nor transferred for any other uses (For more details on personal information management, please refer to MCU Guidelines for Personal Information Protection Management and MCU Personal Information Management System at URL <http://pims.mcu.edu.tw>).

(2) Application materials will not be returned.

(3) Only shortlisted candidates will be contacted for interview.

(4) If you have any questions, please contact English Language Center office (杜彤雲 Alison Duh).



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