

Ming Chuan University Faculty Review and Evaluation Committee Organizational Charter

Revised and passed at the University Affairs Committee Meeting on June 21, 2011

- Article 1. The Faculty Review and Evaluation Committee Organizational Charter was established in accordance with Article 45 of the University Organizational Charter and has been created to encourage academic research and promote academic standards.
- Article 2. Responsibilities of the Faculty Review and Evaluation Committee are as follows:
1. To review and discuss academic publications of faculty members applying for promotion under the direction of the University Faculty Hiring and Promotion Committee.
 2. To review and discuss cases concerning the qualification of Invited Professors, Specially-invited Lecturers, Visiting Professors, Visiting Associate Professors and Professional Employees under the direction of the University Faculty Hiring and Promotion Committee.
 3. To review and discuss the cases regarding faculty research rewards.
 4. To review and discuss other issues related to faculty members' academic research.
- Article 3. The president acts as Committee Chair of the Faculty Review and Evaluation Committee. The ex-officio committee members are the Vice President for Academic Affairs, Dean of Academic Affairs, the deans of individual schools, the Dean of Libraries, and the Convener of the General Education Committee. The president may nominate eleven to fifteen faculty members with excellent academic records with the rank of full-time Professor to participate, and appoint one of them as the Chief Executive of the committee. The Faculty Review and Evaluation Committee members are not paid and their terms last for one year. Terms may be renewed when they expire.
- Article 4. The Faculty Review and Evaluation Committee resolutions must be reached with at least two thirds of the total committee members' present and at least two thirds or more of the present members' consent.
- Article 5. The Committee must draft resolutions for faculty promotion based on academic publications and submit recommendations for faculty members' promotions to the University Faculty Hiring and Promotion Committee. Resolutions of other issues related to faculty promotion must be submitted to the president for approval and implementation.
- Article 6. In principle, the sessions of the Faculty Review and Evaluation Committee are convened in private, but individuals associated with certain cases must be invited to participate in the sessions.
- Article 7. The Faculty Review and Evaluation Committee members must avoid attending sessions in which issues discussed are pertaining to themselves.
- Article 8. The Faculty Review and Evaluation Committee must provide publication reviewers with compensation fees, of which the amounts are approved by the president.
- Article 9. Matters not covered in this charter must be dealt with in accordance with the other related rules.
- Article 10. Upon being passed at the University Affairs Committee Meeting and approved by the president, this charter was implemented. Any revision must follow the same procedure.

****In the event of any inconsistency or discrepancy between the Chinese and other language versions of this document, the Chinese version shall prevail.****