

Ming Chuan University Procedures of Full-time Faculty Cross-appointment

Passed at the Administrative Council Meeting on December 15, 2008

- Article 1. These procedures are established to promote the academic collaborations among the academic units on campus and the sharing of faculty communication and service resources, to integrate the academic research in the relevant fields, and to ensure the right and responsibility of cross-appointed faculty members.
- Article 2. Each academic unit can apply for cross-appointed faculty members with other units for the needs of teaching, research, service, counseling work or future development.
- Article 3. There will be two academic units limit for the cross-appointed faculty members. The original employer is the main employer, and the increased unit is the co-employer.
- Article 4. Any cross-appointment and suspense must be passed by Departmental Faculty Hiring and Promotion Committee and School Faculty Hiring and Promotion Committee of both main employer and co-employer. The co-employer informs the main employer in accordance with the administrative procedures and approved by the president.
- Article 5. The quota of the cross-appointed faculty members is a majority of both main employer and co-employer. The cross-appointed faculty members must be in the faculty roster for both main employer and co-employer.
The cross-appointed term should be according to the term of the main employer.
- Article 6. The teaching hours for the cross-appointed faculty members are combined from both main employer and co-employer, and must according to the full-time faculty teaching hours regulations.
The cross-appointed faculty members must at least one course for both main employer and co-employer each academic year.
The cross-appointed faculty members' salary and seniority are based on their rank in the main employer and cannot be duplicated.
- Article 7. The relevant affairs of cross-appointed faculty member' appointment, promotion, evaluation, sabbatical, further study, transfer, business trip and leave are all dealt by the main employer in accordance with the relevant regulations, and inform the co-employer.
The distribution of books, equipments, expenditure and space, and the right and responsibility of main employer and co-employer are negotiated by the main employer and co-employer.
In principle, cross-appointed faculty members are the representatives of the main employer, however they can also be the representatives of the co-employer after the approval of the main employer.
- Article 8. Matters not covered in these procedures will be dealt with in accordance with the Faculty Employment and Service Regulations.
- Article 9. Upon being passed at the Administrative Council Meeting and approved by the president, these regulations were announced and implemented. Any revision must follow the same procedure.

****In the event of any inconsistency or discrepancy between the Chinese and other language versions of this document, the Chinese version shall prevail.****