

Ming Chuan University Procedures for Appointing Honorary Professors

Revised and passed at the Administrative Council Meeting on June 1, 2015

- Article 1. In order to honor professors who have made tremendous contributions to the areas of academic achievement, research, administrative tasks or university affairs development, these procedures are implemented to appoint such individuals as honorary professors after their retirement.
- Article 2. Honorary professors must meet one of the following requirements:
1. Professors who have excellent performance in teaching and conducting research projects, or have concurrently held administrative positions and have served as full-time professors in MCU for at least ten consecutive years.
 2. Professors who have outstanding academic achievements with an international reputation and have served as full-time professors at MCU for five consecutive years.
 3. Professors who have been appointed as invited professors.
- Article 3. Professors who have served as MCU president, vice president, or first-level academic or administrative directors for more than one term and have tremendous contributions to the areas of planning, establishing and developing university affairs.
- Article 4. The honorary professor nomination procedure is conducted by MCU deans to select and recommend honorary professor nominees to the university president. The nominees will be appointed as honorary professors after a thorough review by the Faculty Review and Evaluation Committee has been conducted and approved.
- Article 5. Honorary professor is a life-long tenure position. However, should an honorary professor be proven guilty of violating university rules mentioned in any of the items stipulated in Article 14 Clause 1 of the Teacher's Act, the honorary professor status will be terminated by the university president after a thorough review by the Faculty Evaluation Committee has been conducted and approved.
- Article 6. Honorary professor is a non-paid position and the individual may totally waive teaching hours. However, honorary professors may need to lecture or supervise academic research tasks as requested by their respective departments. Official documents for transportation fee or lecture fee will be submitted to the university president for approval, or the fees will be drawn from external funding sources.
- Article 7. Upon being passed at the Administrative Council Meeting and approved by the president, these procedures were implemented. Any revision must follow the same procedure.

****In the event of any inconsistency or discrepancy between the Chinese and other language versions of this document, the Chinese version shall prevail.****