

Ming Chuan University Procedures for Visiting Professors

Revised and Passed at the Administrative Council Meeting on July 15, 2010

- Article 1. These procedures were established to recruit talented people, increase academic standards, and raise Ming Chuan University's international academic position.
- Article 2. Visiting professors should hold high positions in their academic fields, and should meet at least one of the following conditions:
1. Be a fellow of Academia Sinica.
 2. Have been awarded a Ministry of Education Academic Award or National Professorship Chair.
 3. Have been awarded a Research Leadership Award by the Ministry of Science and Technology.
 4. Have been employed as a visiting professor in a well-known international university.
 5. Have made distinguished contributions and hold a high reputation in his or her academic or professional area.
- Article 3. Visiting professors should be recommended for employment by each department (Graduate School) and School in accordance with the Faculty Employment Procedures. Their qualifications will be reviewed by the Faculty Review and Evaluation Committee and submitted to the University Faculty Hiring and Promotion Committee for second review, or submitted to the University Faculty Hiring and Promotion Committee by the president; after being passed by the Committee, they may be employed.
- Article 4. The compensation, benefits, and rights and responsibilities of visiting professors are as follows:
1. Visiting professors will be compensated as full-time professors and receive some extra allowance. The total amount to be paid must be approved by the president.
 2. Teaching hours will be limited to two courses per semester. Any research published during this period should be published by Ming Chuan University.
 3. The university will provide a research room.
 4. The rights and responsibilities of visiting professors are outlined in these procedures. Matters not covered in this procedure will be dealt with in accordance with university regulations related to full-time faculty.
- Visiting professors sponsored by off-campus institutions will receive a research supplement from this university. Other subsidies will be decided upon after discussion with the president, donors, or other related academic research institutions.
- Article 5. The university will provide accommodation or subsidize living expenses for visiting professors coming from overseas, and provide roundtrip tickets (economy class). Only one airline ticket may be purchased.
- Article 6. Visiting professors who are hired in accordance with these procedures are not hired in accordance with Instructor Hiring Ordinances. The university will not conduct a Faculty Qualification Review for such persons.
- Article 7. Upon being passed at the Administrative Council Meeting, these procedures were approved by the president and implemented. Any revision must follow the same procedure.

****In the event of any inconsistency or discrepancy between the Chinese and other language versions of this document, the Chinese version shall prevail.****